

OCM FINANCE MARKETING & SPONSORSHIP COMMITTEE

1. DONATION IN TRANSIT

1.1 Introduction

The Olympic Council of Malaysia (OCM) has a tax-exempt status under Section 44(6) of the Income Tax Act 1967 where OCM is entitled to issue tax-exempt receipts to donees/sponsors for donations/sponsorship sums paid to OCM.

1.2 Objective

To issue tax-exempt receipt to donors/sponsors of donations/sponsorship sums intended for specified donees/beneficiary and/or specified purposes, where donations/sponsorship sums are paid through the OCM ("Donation in Transit").

1.3 Who is entitled to benefit

Donations where:

1.3.1 Beneficiary is an Affiliate Member or Associate Member of OCM, that is, a National Sports Association which is a member of OCM ("NSA-Beneficiary");

1.3.2 Beneficiary is an affiliate or member of an OCM ("Other Beneficiary");

1.3.3 The event for which the donation/sponsorship sum is intended is organised by a registered sport organisation or club ("Event") and which Event is sanctioned by either an OCM Member; or an affiliate or member of a Member of OCM ("Sanctioned Event").

1.4 Process & Procedure

1.4.1 The Beneficiary must submit the following documents:

- (i) Original letter duly signed by an Office-bearer of the NSA-Beneficiary or Other Beneficiary confirming the donation/sponsorship sum and that it is intended for the Beneficiary and/or Event.
- (ii) Copy of letter from the donor/sponsor confirming the donation/sponsorship sum and that it is intended for the Beneficiary and/or Event.

- (iii) Cheque made payable to OCM or original bank-in confirmation of the cheque made payable to OCM has been paid into OCM's account.
- (iv) Confirmation by the OCM's banker that the donation/sponsorship sum has been cleared for payment.
- (v) Tax-exempt receipt together with OCM's cheque for the donation/sponsorship sum are to be issued within ten (10) working days of the confirmation by the OCM's banker as stated in sub-para (iv) above to prevent any returned cheques.

4th OCM Finance Committee
15 August 2019

Note:

The Inland revenue issued a guideline on 5 September 2019 requiring the donor particulars. **Tax Exempt Receipts should not be issued to donors who fail to provide:**

	For individual donors		For Corporate Donors
(1)	Donors name;	(1)	Donors name;
(2)	Identity Card number, passport number, and	(2)	Registration number; and
(3)	Complete address.	(3)	Complete address.